**This document is for reference outside the Department's Jaggaer eSourcing Portal only. All applicants should ensure they download and read all documents on Jaggaer before applying.**

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**Maths Hub Lead School Application guidance**

1. This document provides the basic information about how to apply for the opportunity to be a Lead School for SHaW Maths Hub. Please refer to the Maths Hub Lead School Specification document for more information about the requirements as a Maths Hub Lead School.
2. If you are interested in this opportunity you are invited to attend a Zoom facilitated Information Session led by the National Centre for Excellence in the Teaching of Mathematics (NCETM) on 8 February at 11:00 – 12:30. The event will provide the opportunity to hear about the service requirement, the application process and for you to ask questions.
3. To register your attendance and receive dial-in details, please email [mathshubs@ncetm.org.uk](mailto:mathshubs@ncetm.org.uk) by 12pm Noon, 7 February. Please give details of who will be attending, and put “New Lead School briefing” in the subject line. Invites are limited to two individuals from each organisation. Attendance at the webinar is not mandatory and for Potential Bidders that are not able to attend, the slides and Q&A log will be circulated via the messaging facility on the Jaggaer eSourcing Portal following the briefing.
4. The Department is using the [Jaggaer eSourcing Portal](https://education.app.jaggaer.com/) to manage this Procurement and to communicate with you. You will need to register as a supplier on the Jaggaer eSourcing Portal to be able to apply for this opportunity. You must ensure that the details of the point of contact you nominate in the eSourcing Portal are accurate at all times as the Department will not be under any obligation to contact any other point of contact.
5. Guidance on how to register and access opportunities is available in the Jaggaer eSourcing Portal by using the ‘Contact Us’ section on the homepage. You can also email the eSourcing support team at [help\_UK@jaggaer.com](mailto:help_UK@jaggaer.com) and watch a video to support with registration here - [Supplier Registration Video (screencast.com)](https://www.screencast.com/t/o6NHgMNjnf?_ncp=1608711866229.1070391-1)**.**
6. To be a Maths Hub Lead School you must meet the Maths Hub Eligibility Criteria as outlined in Section A. On submitting an application, the Department for Education will check your nominated Lead School Performance Data with that held by the Department. If you do not meet the eligibility criteria your application will not be reviewed.
7. Eligible applicants will then be assessed through a two-part evaluation process:
   * Part 1 – Application stage
   * Part 2 – Interview
8. Part 1 is an assessment based on 10 questions outlined in Section B of this document. Bidders are advised to read through all documents regarding this procurement on the Jaggaer eSourcing Portal before submitting your response. The questions will assess applicant’s experience on the following themes:
   1. Mathematics credibility and capacity
   2. Leadership credibility, capacity, and commitment
   3. Building leadership capacity
9. You can ask questions or seek clarification regarding this Procurement or the application process using the messaging facility in Jaggaer. You must register for a Jaggaer account in order to use this facility. Please ensure you have read all the documentation carefully. The deadline for Potential Bidders to submit clarification questions is Midday GMT on 24 February and the deadline for response from the Department is 17:00 GMT on 28 February. The Department will aim to respond, via the Jaggaer eSourcing Portal, to all clarification questions within 2 working days.
10. All applications must be submitted to the DfE Jaggaer eSourcing Portal by 12pm, noon, Greenwich Mean Time (GMT) on 3 March.
11. The top two scoring applicants for each hub at application will be invited to an online interview with the evaluation panel which will take place on 16 March and 17 March 2023. This will form Part 2 of the recruitment process. You will need to make sure you and your team are available on at least one of these dates.
12. Further guidance on the interview process can be found in Document 8 Guidance for interview on Jaggaer.
13. The position of Maths Hub Lead School/College/Trust will be awarded to the applicant with the highest score from the interview process.

**Section A:** **Maths Hub Lead School Eligibility Criteria**

A trust can be named as the lead grant receiving entity accountable for the Maths Hub, however, there must still be a named school within the trust that is within the hub’s geographical area that meets the eligibility criteria as set out below. For the eligibility checks we will use data from 2022, 2019 and 2018, apart from EBacc where we will use data from 2022 and 2021. We will also consider 2023 EBacc entry data where secondary schools can evidence this benchmark will be met.

* + - 1. **Lead school: primary school**

1. Must be state funded.
2. Must be rated Outstanding or Good at the latest Ofsted inspection.
3. Must have a phonics score of above national average by the end of Year 2 for at least one of the last two years.
4. Must be above the national average (for Key Stage 2) in two of the past three years in:

* Reaching expected standards in mathematics, and
* Mathematics progress, and / or
* Mathematics progress for disadvantaged pupils.

**2) Lead school: secondary school**

1. Must be state funded.
2. Must be rated Outstanding or Good at the latest Ofsted inspection.
3. Must have EBacc entries above 45% for at least one of the last two years.
4. Must be above the national average (for GCSE) in two of the past three years in:

* Mathematics attainment (achieving grades 9-4), and
* Mathematics progress, and/or
* Mathematics progress for disadvantaged pupils.

**3) Lead school: Post-16 institution** (applied to providers who offer exclusively 16-19)

1. Must be state funded.
2. Must be rated Good or Outstanding at the latest Ofsted inspection.
3. Must have a combined entry volume of 115 students for A Level Maths and/or Core Maths
4. Percentage of students achieving A\*-C in A Level Mathematics must be above the national average in two of the past three years (where applicable with schools delivering qualification), and;
5. Be above the national average in two of the past three years for at least one of the following:
   * + Percentage of students achieving A\*-C in A-level further mathematics and / or
     + Percentage of students achieving A\*-C in Core maths and / or
     + Progress of level 2 students taking GCSE resits

(September 2022)

**Maths Hub Lead School - Eligibility Checklist**

Please work down the checklist and tick ‘yes’ if applicable for each criterion to ensure you meet all the eligibility criteria before submitting a bid. For the eligibility checks we will use data from 2022, 2019 and 2018, apart from EBacc where we will use data from 2022 and 2021.

**Both primary and secondary schools must be able to tick yes to the following two questions.**

|  |  |
| --- | --- |
| You are a state funded school. | Your latest Ofsted inspection was rated Outstanding or Good. |
|  |  |

**Primary schools - Lead School eligibility criteria**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Expected standard in Maths | | | Phonics score above 90% | | Progress in Maths | | | Progress in Maths, Disadvantaged pupils | | |
|  | Higher than National Average in 2 of the last 3 years | | | 1 out of 2 years | | You must meet at least one of the above.  Higher than National Average in 2 of the last 3 years | | | | | |
| Year | 2017/18 | 2018/19 | 2021/22 | 2018/19 | 2021/22 | 2017/18 | 2018/19 | 2021/22 | 2017/18 | 2018/19 | 2021/22 |
| National Average | 75% | 79% | 71% | 91% (Year 2) | 75% (Year 1)\* | 0 | 0 | 0 | -0.6 | -0.7 | -0.7 |
| Yes |  |  |  |  |  |  |  |  |  |  |  |

**\***Year 1 data is being used as year 2 data is unavailable.

**Secondary schools - Lead School eligibility criteria.**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Attainment in Maths | | | Progress in Maths | | | Progress in Maths for disadvantaged | | | EBacc entries above 45% | |
|  | Higher than National Average in 2 of the last 3 years | | | Must meet at least one of the above:  Higher than National Average in 2 of the last 3 years | | | | | | 1 out of 2 previous years \* | |
| Year | 2017/18 | 2018/19 | 2021/22 | 2017/18 | 2018/19 | 2021/22 | 2017/18 | 2018/19 | 2021/22 | 2020/21 | 2021/22 |
| National Average | 69.5% | 70% | 75.1% | -0.02 | -0.02 | -0.03 | -0.39 | -0.39 | -0.49 | 38.7% | 39% |
| Yes |  |  |  |  |  |  |  |  |  |  |  |

**\*** *If you know your 2023 EBacc entries meet this criterion, please provide evidence for consideration as part of your application.*

**Post 16 institutions - Lead School eligibility criteria.** (applied to providers who offer exclusively 16-19)

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Percentage achieved A-C in  A level Maths | | | Percentage achieved A-C  A level Further Maths | | | Percentage Achieved A-C in Core Maths\* | | | Combined entry volume of 115 students for A Level and/or Core Maths |
|  | Higher than national average in 2 of the last 3 years | | | Above National Average in two of the past three years for at least one of the following: | | | | | |  |
| Year | 2017/18 | 2018/19 | 2021/22 | 2017/18 | 2018/19 | 2021/22 | 2018/19 | 2019/20 | 2021/22 | 2022/23 |
| National Average | 82.1% | 75.4% | 78.5% | 89.2% | 86.9% | 92.7% | Not published | Not Published | To be published 2 Feb 23 | 115 |
| Yes |  |  |  |  |  |  |  |  |  |  |

***\*****As this data is not published****,*** *institutions that do not meet the further maths criterion can contact us via the Jaggaer portal to check whether they are eligible, based on their core maths score alone.*

**Due to the data being unavailable for ‘*GCSE resit progress’*, this metric will not be used until 2024.**

The following questions will require a response as part of the application process.

## Maths credibility and capacity

|  |  |
| --- | --- |
| **Improving mathematics outcomes:**  Provide at least two high impact examples, over the past two years, of support for improving outcomes in mathematics beyond the proposed Lead School. Include evidence of reach and impact. *(250 words maximum)* |  |
| **Maths workforce development:**  Provide at least two high impact examples, over the past two years, of support for maths workforce development within the proposed Lead School. Include evidence of impact. *(250 words maximum)* |  |
| **Teaching for mastery:**  Explain how the school/college/Trust demonstrates its strong commitment to Teaching for Mastery as advocated by the NCETM and Maths Hubs. *(250 words maximum)* |  |

## Leadership credibility, capacity and commitment

|  |  |
| --- | --- |
| **Senior leadership expertise:**  Provide evidence of the nominated senior leadership link’s track record for building, facilitating and evaluating partnerships and networks. *(250 words maximum)* |  |
| **External project financial accountability**:  Provide evidence of a strong track record of taking accountability for funding and contracting other schools/organisations to deliver projects, including value for money, appropriate use of public funding, and impact. *(250 words maximum)* |  |
| **Operational management infrastructure**:  Provide evidence of a strong track record for building operational management infrastructure for projects including management of projects, communications, finance, and data. *(250 words maximum)* |  |
| **School/trust leadership commitment**:  Provide a short statement from the headteacher/principal demonstrating both the school’s commitment and motivation for taking on this system leadership role in mathematics. *(200 words maximum)* |  |

## Building leadership capacity

|  |  |
| --- | --- |
| **Experience of building collaborative leadership partnerships with other schools and school groups**:  Provide evidence of building leadership partnerships with other schools to bring about wider system impact. Explain how you influenced change and the different approaches and methods you used to achieve system leadership. *(250 words maximum)* |  |
| **Developing leadership capacity:**  Provide evidence of your work in developing mathematics leaders that can work beyond their own institution to support leaders and teachers in other schools (e.g. local leaders of mathematics education; Maths SLEs; Trust Maths Leads; Maths Lead Practitioners). *(200 words maximum)* |  |
| **Engagement with the Maths Hubs Programme**:  Provide evidence of your track record in engaging with and contributing to the work of the Maths Hub. *(200 words maximum)* |  |